

**Probation Committee
Judicial Conference of Indiana**

**Minutes
November 7, 2008**

The Probation Committee of the Judicial Conference of Indiana met at the Indiana Judicial Center on November 7, 2008.

1. **Members present.** The following members of the Probation Committee were present: John Boyce, Julie Cantrell, Thomas Felts, Thomas Lett, Jane Woodward Miller, Robert Mrzlack, Steven Nation, Mark Smith, and Mark Stoner, chair.
2. **Staff present.** Jenny Bauer, Michelle Goodman, and Bob Champion provided staff assistance to the Committee.
3. **Review of draft order for intrastate probation transfer.** Judge Mark Stoner distributed a draft order that he prepared as a sample for judges to use on intrastate transfer of probation. The committee discussed the draft and made edits. Judge Stoner asked Jenny Bauer to make the edits to the sample order and distribute to the committee members for approval.
4. **Risk Assessment Project Update.** Michelle Goodman reported that Judicial Center staff met recently with the project managers from the University of Cincinnati. The project managers set up timelines for the data collection and training on the risk assessment instruments. The Judicial Center is finalizing the list of participating counties for data collection. Researchers from the UC will schedule interviews with each participating county. The juvenile data will be collected by April 30, 2009 and the adult data will be collected by July 31, 2009. Ms. Goodman also reported that the Judicial Center applied for grant funding through the Criminal Justice Institute to help fund this phase of the project.
5. **Discussion of Possible Future Projects.** Judge Stoner asked the committee members to begin thinking about possible projects or topics for review now that the Intrastate Probation Transfer Project is complete. He said that the salary schedule issue is off the table for now because of the Supreme Court's proposal in its budget. It was suggested that a topic for review could be preparation for state-funding of probation and the courts. Another suggestion was to review the probation officer certification exam for possible updates and changes.
6. **Next meeting.** The next meeting is scheduled for January 23, 2009.

Respectfully submitted,

Jenny Bauer
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Indiana Judicial Center